**Presentation Preference**

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| --- | --- |
| Title of presentation |  |
| Topic area (Please select one) | □ Session A: Medical Biotechnology and Biochip/Biosensor  □ Session B: Bioenergy, Biorefinery, and Environmental Biotechnology  □ Session C: Applied Microbiology, Synthetic Biology and Bioinformatics  □ Session D: Enzyme, Food Biotechnology, Bioprocess Engineering, Biophysics and Others |

※ Selected speakers, nominated by the regional delegates, will be assigned to oral presentation.

All other participants will be assigned to poster presentation.

**Abstract Format**● All accepted one-page abstracts will be published as received in the symposium proceedings, which will be available at the registration  
● Typewritten on A4 paper with margins of 25 mm (top, bottom, left and right)  
● Font: Times New Roman  
● Title: bold and centered (14 pt)  
● Authors and affiliation: 11pt, with the presenting author indicated by an underline  
● Text: 11 pt, single spaced and fully justified

● File Format: Microsoft Word DOC file (should not exceed 1 Mbyte)

●Filenames including “full name” of the presenting author are preferred for the abstract and registration form.

**Poster Size**

● Recommended size of your poster: less than 90 cm X 120 cm (A0 size)

**Title of an Abstract Sample**

Presenting Author1, Second Author1, and Corresponding Author2\*

1First Affiliation, 2Second Affiliation

The one-page abstract should be prepared as follows. Write in black on the white sheet. Provide a single-sided manuscript on a standard A4 (210 mm width and 297 mm height) sheet without page numbering. Margins (top, bottom, left, and right) should be set to 25 mm (corresponding to a typical area of 160 mm width 247 mm height). The recommended typeface is “Times New Roman” or “Times”.

The title (boldface, 14 pt) is centered and separated by a single spacing. The authors’ names and affiliations (normal face 11 pt) are also centered and separated by a single spacing from one another. The postal and e-mail addresses of the corresponding author are noted below the affiliations. The presenting and corresponding authors are differentiated by an underline and asterisk, respectively. The main text is 11 pt.

Illustrations and tables should not extend into the margins and should be numbered and contain a caption (normal face 9 pt). Items in the table are written in 11 pt normal face. Try to avoid vertical lines in tables. The minimum font size within all figures is 7 pt. Please use the best quality photographs and illustrations and integrate these into your manuscript using your word-processing software. Do not use colors.

References are numbered in the order in the text referred to by superscript numbers and are listed at the end of the paper.

**References**

1. P. Author, S. Author, and C. Author, “Usually nice to read the title—but not required,” J. Irreprod. Res., 46, 140 (1997).